



Ivy League Schedule Change Form

To change days, email notice to register@ivyleaguekids.org, fax to 815-464-1140 or you can call our administration office 815-464-1265 for approval.

Today's Date: _____ Child's Name: _____

Date of Change: _____ Location of Program: _____

School Child Attends: _____

Permanent Change: _____ One Time Change: _____

Note: _____

Parent signature: _____ Date: _____

REMEMBER WE MUST HAVE 2-WEEKS NOTICE TO CREDIT YOUR ACCOUNT

Office Use Only***

Received By: _____ Date Received: _____

Bus Run: _____ Site Director: _____ Ledger: _____ Schedule: _____

Today's Date: _____ Child's Name: _____

Date of Change: _____ Location of Program: _____

School Child Attends: _____

Permanent Change: _____ One Time Change: _____

Note: _____

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